



MINUTES OF A MEETING OF BLEADON PARISH COUNCIL HELD IN THE CORONATION HALL AT 6.00pm ON MONDAY 11TH MAY 2026.

PRESENT:	Councillors Andy Scarisbrick (Chairman), ID Clarke, Lorraine Stanley and Steve Sugg.
IN ATTENDANCE:	Craig Bolt (Parish Clerk)
WARD COUNCILLORS:	None
MEMBERS OF THE PUBLIC:	Three

Before the meeting was convened, members of the public were invited to speak.

i) **Members of the public**
None.

ii) **Beat Manager's Report**

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iii) **Ward Councillors' report**
None.

The meeting was convened.

400.1 To elect a Chairman for the Parish Council for 2026/27

Resolved: That Councillor Scarisbrick be appointed Chairman of the Parish Council for 2025/26.

The resolution was correctly proposed and seconded (unanimous). Councillor Scarisbrick accordingly signed a Declaration of Acceptance of Office.

400.2 To elect a Vice-chairman for the Parish Council for 2026/27

Resolved: That Councillor Sugg be appointed Vice-chairman of the Parish Council for 2025/26.

The resolution was correctly proposed and seconded (unanimous). Councillor Sugg accordingly signed a Declaration of Acceptance of Office.

400.3 To receive apologies for absence (LGA 1972 s85 (1))

None.

400.4 Roles & Responsibilities

Resolved:

i) That the following roles and responsibilities be approved:

Area	Councillor
Outside Body	
ALCA North Somerset Group	Cllr Clarke & Cllr Gower-Crane
Bleadon Youth Club	Cllr Scarisbrick
Coronation Hall Management Committee	Cllr Davies & Cllr Stanley
NSC Standards Sub-Committee	Cllr Clarke
Church Liaison	Cllr Clarke
Play Area	All Cllrs as Trustees
Portfolio Responsibility	
Open Spaces Working Group Chair	Cllr Sugg
Climate Change & Biodiversity	Cllr Gower-Crane
Allotments	Cllr Stanley
Planning	Cllr Clarke
Neighbourhood Watch & Community Safety	Vacant
Finance	Cllr Scarisbrick
Food Security	Cllr Gower-Crane
Public Engagement / Consultations	Cllr Gower-Crane
Drains	Cllr Sugg
Highways – Safety/Signage/Parking and PC laybys	Cllr Sugg
Historic Structures – Market Cross, Pump and Well	Cllr Sugg
Public Rights of Way	Cllr Stanley
Life Saving Equipment – Defibs & Bleed Kits	Vacant
Churchyard/Church Walls	Cllr Sugg
Play – All ages	All Councillors
Bus Stops	Cllr Sugg
Affordable Housing	All Councillors
Community Activities/Events	Cllr Stanley
Planting schemes	Cllr Scarisbrick
Committees of the Council	
Personnel & Contracts Committee	Cllr Scarisbrick Cllr Clarke Cllr Gower-Crane
Appeals Committee	To be comprised of Cllrs not forming part of the Personnel Committee
Working Groups of the Council	
Open Spaces Working Group	All Councillors

The resolution was correctly proposed and seconded (unanimous)

400.5 Calendar of Meetings

Resolved: That Council meetings would continue to take place at 7.00pm on the 2nd Monday of each month, with the exception of the month of August, when there would be no meeting.

The resolution was correctly proposed and seconded (unanimous)

400.6 Declarations of Interest

None.

400.7 To approve and sign as a correct record the Minutes of the Parish Council meeting on Monday 13th April 2026.

Resolved: To approve the Parish Council minutes of 13th April 2026.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

400.8 To note the Minutes of the Annual Residents meeting on Monday 27th April 2026.

Resolved: That the minutes of the Annual Residents Meeting of 27th April 2026 be noted.

The resolution was correctly proposed and seconded (unanimous)

400.9 Reports from Working Parties/Committees

None.

400.10 Reports from Outside Bodies/Conferences/Training

- Councillor Clarke provided details of the recent Hall Management Committee. It was noted that the Chairman of Council and the Clerk had met with representatives of the Hall Management Committee to discuss issues relating to the perimeter of the buildings.
- Councillor Scarisbrick provided details of the recent Youth Hall Committee. It was noted that the hall was experiencing high utilities costs.

400.11 Training and Events

The availability of Scribe, ALCA and NALC training events was noted.

400.12 Financial/Staffing Matters

i) To authorise bills for payment for May.

Resolved: To authorise the payments for May of £20,458.87.

The resolution was correctly proposed and seconded (unanimous)

(Councillors Clarke and Scarisbrick were duly authorised to action the online payments)

ii) To note the Parish Council's end of April budget position, bank balances and bank reconciliations.

The Parish Council's end of April position, bank balances and bank reconciliations were noted.

iii) Payment Authorisations.

Resolved: That the regular standing order, direct debit and BACs payments made from the Unity bank account as contained in Appendix 3 of the Financial/Staffing Matters report be approved.

The resolution was correctly proposed and seconded (unanimous).

iv) Internal Audit Conclusion

Councillors considered the final report of the Internal Auditor and noted the recommendations contained within relating to the asset register. The Clerk advised that the recommendations would be addressed as part of the asset register review in the Autumn.

Resolved:

- i) That the Council notes the final report.
- ii) That the Council confirms the reappointment of Bridget Bowen as Internal Auditor for 2026/27 and confirms that there is no conflict of interest in this respect.

The resolutions were correctly proposed and seconded (unanimous)

v) AGAR

Councillors considered the proposed AGAR submission.

Resolved:

- i) That Section 1 of the AGAR 2025/26 be approved.
- ii) That Section 2 of the AGAR 2025/26 be approved.
- iii) That the Council confirms that there is no conflict of interest with the appointed External Auditor (BDO LLP)
- iv) That the Council confirms that the period for the exercise of public rights will commence on 4th June and end on 15th July 2026

The resolutions were correctly proposed and seconded (unanimous)

400.13 Report of the Parish Clerk

1. Works to Allotments

Councillors considered proposals to address concerns raised at the Annual Residents Meeting relating to internal pathways and the potential to convert on plot to form accessible micro plots.

Resolved:

- i) That Plot 17 be allocated in accordance with the Council's approved policy.
- ii) That Plot 4 be the subject of further investigation and a project cost developed for consideration by the Council at a future meeting.
- iii) That the Clerk be authorised to commit the Council to expenditure not exceeding £1,000 to undertake works to level and improve the condition of internal pathways. Such works to be discussed with the appointed lead Councillor for allotments prior to implementation.

The resolutions were correctly proposed and seconded (unanimous)

2. Play Area and Outdoor Exercise Equipment

Councillors noted that the S106 funding had been received and the Clerk was thanked for his efforts in securing the agreement. In accordance with the Council's previous decisions, the Clerk had placed an award of contract to Caloo and it was anticipated that the works previously authorised by the Council would be completed prior to the school Summer Holiday break.

Resolved: That the Council notes the conclusion of the legal agreement and subsequent transfer of funding and that the actions of the Clerk in placing a contract for works be endorsed.

The resolution was correctly proposed and seconded (unanimous)

3. Planting Scheme

Councillors noted comments received regarding the possibility of adopting an historic theme in respect of the proposed planters at the junctions of Bridge Road and Bleadon Road with the A370. It was requested that a meeting of the Open Spaces Working Group be convened to allow for further discussion.

Councillors further noted and recognised that the Clerk would need to commence with the purchase of some items e.g. replacement tubs due to lead in times and that authority had already been delegated to the Chairman of Council and the Clerk in this respect.

Resolved: That a meeting of the Open Spaces Working Group be convened to discuss theming in respect of planters at the A370.

The resolution was correctly proposed and seconded (unanimous)

4. Planting Area Between Halls

Councillors noted that the area in question had recently been weeded and would benefit from bark chip being placed to help with weed suppression. The recent works had also exposed the poor visual state of the retaining wall, which might benefit from rendering.

Resolved:

- i) That the Clerk be authorised to purchase and install bark up to a value of £500.
- ii) That works to the wall be the subject of consideration by the Open Spaces Working Group.

The resolution was correctly proposed and seconded (unanimous)

5. Minor works

Councillors considered the following:

- Conclusion of the recent survey of Council trees, which confirmed that no cutting back/remedial works were required. The relevant sections had also been shared with the Council's insurers.

Resolved: That the outcome of the survey of Council trees be noted.

The resolution was correctly proposed and seconded (unanimous)

6. Action Taken Under Delegated Powers

Councillors noted the following actions taken under delegated powers:

- Responding to a National Allotment Society technical survey.
- Confirmation of the Council's interest in North Somerset Council's Highways Delivering Together pilot.

Resolved: That the actions of the Clerk be endorsed.

The resolution was correctly proposed and seconded (unanimous)

400.14 Update report in respect of previous planning applications.

Councillor Clarke provided an update report in respect of planning applications determined and awaiting determination by North Somerset Council.

400.15 Planning Applications

[Hybrid planning application \(full and outline elements\) with Environmental Statement for the expansion of Bristol Airport to enable a throughput of 15 million passengers per annum, operating within a rolling 12 month cap of 99,931 air transport movements and 4,974 night flights between the hours of 23:30 and 06:00. Full application elements comprising: extension of western apron for additional aircraft stands; reconfiguration of central and eastern aprons; construction of a passenger surface level car park for approximately 2,000 vehicles; eastern extension of existing runway by approximately 170m, with repositioned and additional aircraft approach lighting within Felton Common; taxiway and fillet widening to Taxiway GOLF with a realignment at the western runway end; construction of two new taxiways; extension of surface level car rental parking area; expansion of existing Silver Zone car park to provide an additional circa 1,960 block parked vehicle spaces; construction of new surface level staff car park for approximately 1,720 vehicles; highway improvements to the A38, including upgrades to northern access roundabout, construction of a new southern roundabout and widening of the road to accommodate an additional bus lane with dedicated access onto the A38. Outline application elements comprising of 3no. extensions to terminal building on west, north and east sides; construction of new piers to the west and east of the terminal including an underground walkway; construction of ancillary support buildings; relocated and expanded aviation fuel farm; a pedestrian bridge link; erection of a new baggage building; erection of a maintenance repair and overhaul hangar and ground run up pen; construction of parking decks within Silver Zone car park and car rental facility; minor works within Silver Zone car park; construction of a bus maintenance and washing facility; site wide landscaping, drainage, lighting and other associated infrastructure.](#)

Bristol Airport North Side Road Felton Wrington BS48 3DY

Ref. No: 26/P/0686/OU2 | Received: Thu 26 Mar 2026 | Validated: Mon 20 Apr 2026 | Status: Registered

Determination Deadline: Monday, 10th August 2026

Resolved:

- i) That the matter be deferred for further consideration at the next meeting of Council.
- ii) That the Clerk discuss with Councillor Gower-Crane the possibility of including information relating to the airport application in the next edition of Parish News.

The resolution was correctly proposed and seconded (unanimous)

400.16 Date of the next meeting

Parish Council Meeting **Monday 8th June 2026, 7:00pm** (Coronation Hall, Bleadon)

The Chairman closed the meeting at 7.57pm

.....Chairman

.....Date