



MINUTES OF THE PERSONNEL COMMITTEE OF BLEADON PARISH COUNCIL HELD IN THE CHURCH ROOMS AT 5:45pm ON TUESDAY 26th JULY 2023.

PRESENT: Councillors: Andy Scarisbrick (Chairman), ID Clarke, Jo Gower-Crane and Mary Sheppard
IN ATTENDANCE: Mrs Liz Shayler (Locum Clerk)

4.1 Apologies for absence

No Apologies were received

4.2 Members' declarations of interest on any agenda item.

No declarations of interests were received.

4.3 To approve as a correct record the minutes of the meeting of the Personnel Committee held on the 8th of June 2023.

Resolved: To approve the Personnel Committee minutes of 8th of June 2023.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meetings to be signed by the Chairman as a correct record.

4.4 Exclusion of the press and public. (The Committee is recommended to resolve that members of the press and public be excluded from the meeting during consideration of agenda items 5 - 7 by reason of the confidential nature of the item of business to be transacted, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960).

Resolved: That members of the press and public be excluded from the meeting during consideration of agenda items 5 - 7.

The resolution was correctly proposed and seconded (unanimous)

4.5 To undertake the interviews for the post of a new Clerk and Responsible Finance Officer.

Three interviews were undertaken.

4.6 To offer the post within LC2 substantive Scale 24 for 18 hours a week.

Resolved: To offer the post to Craig Bolt within LC2 substantive scale 24 for 18 hours a week.

The resolution was correctly proposed and seconded (unanimous)

4.7 To agree a contract for the position.

Resolved: The contract was agreed with editing amendments.

The resolution was correctly proposed and seconded (unanimous)

4.8 To agree the date of the next meeting.

First Appraisal and end of probation meeting in February 2024.

The Chairman closed the meeting at 21:00

.....Chairman

.....Date