



BLEADON PARISH COUNCIL

Coronation Halls
Coronation Road
Bleadon. North Somerset. BS24 0PG
www.bleadonparishcouncil.co.uk
parishclerk@bleadonparishcouncil.co.uk

7th October 2026

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

Dear Councillor:

You are summoned to attend a Meeting of Bleadon Parish Council, to be held at the Coronation Hall, Coronation Road, Bleadon. BS24 0PG on Monday 12th October 2026 at 7.00pm, when the following business will be transacted.

C P Bolt

Parish Clerk & RFO

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item LGA1972 Sch 12, paras 10(2)(b))*

- i) Members of the public.
- ii) Beat Managers Report
- iii) Ward Councillor's report.

A G E N D A

404.1 To receive **Apologies for Absence** (LGA 1972 s85 (1)).

404.2 **Declarations of Interest** on any agenda items.

404.3 **To approve and sign as a correct record the Minutes** of the Parish Council meeting on Monday 14th September 2026 (pages 5-7).

404.4 **Reports from Working Parties/Committees**
None

404.5 **Reports from Outside Bodies/Conferences/Training** – this item is an opportunity for Councillors to feedback on meetings or training they have attended. Where practicable, written reports will be provided.

404.6 **To note the training and events available and agree any attendance.**

- i) FREE Scribe Training <https://www.scribeaccounts.com/scribe-academy-training>
- ii) NALC virtual training <https://www.nalc.gov.uk/our-events/online-events>
- iii) ALCA training [Event Categories - Avon Local Councils' Association \(avonlca.org.uk\)](https://www.avonlca.org.uk)

404.7 **Financial/Staffing Matters** (pages 8-12)

1. To authorise bills for payment for October.
2. To note the Parish Council's end of September bank balances and bank reconciliation and end of September net position.
3. To note the conclusion of the 2025/26 AGAR.
4. To note the Quarter 2 Financial Monitoring report.

404.8 **Report of the Parish Clerk** (pages 13-18).

Decision Items

1. Quarterly Play Area Inspection Report – to note the findings of the reports and reach an agreement in respect of any remedial actions.
2. North Somerset Local Plan Inquiry Sessions – to agree the means by which the Council will be represented in the planning inquiry.
3. Church Reorganization Proposals - to consider any response the Council may wish to make.
4. Action taken under delegated powers – to endorse the actions of the Clerk taken under delegated powers.

5. Allotment Site* – to consider long term arrangements in respect of the allotment site.

*In the opinion of the Clerk, this items will require consideration of confidential matters. This is because the agenda item will include consideration of commercial discussions submitted to the Council 'in commercial confidence'. As a consequence, the Council will be asked to resolve that the press and public be excluded during the consideration of all (or part) of these items and that any associated reports to be treated as confidential unless determined otherwise by the Council.

Information Items/Correspondence Received

1. Continuing correspondence and discussions with North Somerset Council relating to highways issues.
2. Correspondence and discussions with contractors and North Somerset Council Conservation Team in relation to the parish pumps.
3. Correspondence and discussions with contractors and the Parochial Church Council in relation to parish clock proposals.
4. Correspondence, discussions and meetings with prospective tenants in relation to the re-letting of five allotment plots.

404.9 **Update report in respect of previous planning applications considered by the Council.**

404.10 **To consider and comment upon the following planning applications:**

Reference: 26/P/0686/OU2

Location: Bristol Airport, Northside Road, Felton, Wrington

Applicant: Bristol Airport Limited

Description: Hybrid planning application (full and outline elements) with Environmental Statement for the expansion of Bristol Airport to enable a throughput of 15 million passengers per annum, operating within a rolling 12 month cap of 99,931 air transport movements and 4,974 night flights between the hours of 23:30 and 06:00.

Full application elements comprising: extension of western apron for additional aircraft stands; reconfiguration of central and eastern aprons; construction of a passenger surface level car park for approximately 2,000 vehicles; eastern extension of existing runway by approximately 170m, with repositioned and additional aircraft approach lighting within Felton Common; taxiway and fillet widening to Taxiway GOLF with a realignment at the western runway end; construction of two new taxiways; extension of surface level car rental parking area; expansion of existing Silver Zone car park to provide an additional circa 1,960 block parked vehicle spaces; construction of new surface level staff car park for approximately 1,720 vehicles; highway improvements to the A38, including upgrades to northern access roundabout, construction of a new southern roundabout and widening of the road to accommodate an additional bus lane with dedicated access onto the A38.

Outline application elements comprising of 3no. extensions to terminal building on west, north and east sides; construction of new piers to the west and east of the terminal including an underground walkway; construction of ancillary support buildings; relocated and expanded aviation fuel farm; a

pedestrian bridge link; erection of a new baggage building; erection of a maintenance repair and overhaul hangar and ground run up pen; construction of parking decks within Silver Zone car park and car rental facility; minor works within Silver Zone car park; construction of a bus maintenance and washing facility; site wide landscaping, drainage, lighting and other associated infrastructure. Additional information via the link - <https://planning.n-somerset.gov.uk/online-applications/> using the above reference number.

Deadline for comments – 1st November 2026

404.11 Date of the next meeting(s):

- Parish Council Meeting Monday 9th November 2026, **7.00pm** at Coronation Hall



Avon and Somerset Police NEIGHBOURHOOD POLICING

September 1st /30th 2026 Bleadon Neighbourhood Report

Calls Received 12

Suspicious:1 Stalking:1 Road related:2 Concern for safety:3 RTC:1
Abandoned 999:2 Domestic:1 Missing person:1

Most crimes reported are isolated incidents which have occurred within dwellings and are unlikely to have any effect on the wider community.



Email: 8338@avonandsomerset.police.uk

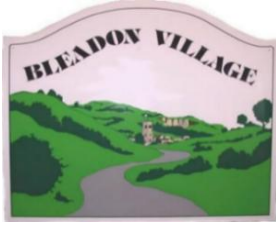
Police Priorities/Action Undertaken/Advice/Upcoming events:

Please also see attached link for our street safe website [Report feeling unsafe in public spaces \(StreetSafe\) | Avon and Somerset Police](#). This is a great way to report areas you feel unsafe, this maybe inadequate lighting problems with any other issues , this is not a way of reporting please still use 101/999 or online

Avon and Somerset Police
SERVE.PROTECT.RESPECT.

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MINUTES OF A MEETING OF BLEADON PARISH COUNCIL HELD IN THE CORONATION HALL AT 7.00pm ON MONDAY 14TH SEPTEMBER 2026.

PRESENT:	Councillors Steve Sugg (Vice-chairman), ID Clarke, Jo Gower-Crane and Andy Reay.
IN ATTENDANCE:	Craig Bolt (Parish Clerk)
WARD COUNCILLORS:	Councillor Jones
MEMBERS OF THE PUBLIC:	Two

Before the meeting was convened, members of the public were invited to speak.

i) **Members of the public**

In response to a question, the Parish Clerk advised that the next edition of Parish News would include an update on a number of highways related issues.

ii) **Beat Manager's Report**

For up-to-date information residents can keep in touch via the Avon & Somerset website or follow them on social media, Facebook "Weston & Worle Police" or Twitter "ASPNorthSom" or email 8338@avonandsomerset.police.uk

iii) **Ward Councillors' report**

None.

The meeting was convened.

403.1 To receive apologies for absence (LGA 1972 s85 (1))

Apologies were received from Councillor Scarisbrick.

403.2 Declarations of Interest

None.

403.3 To approve and sign as a correct record the Minutes of the Parish Council meeting on Monday 13th July 2026.

Resolved: To approve the Parish Council minutes of 13th July 2026.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

403.4 Reports from Working Parties/Committees

None.

403.5 Reports from Outside Bodies/Conferences/Training

- Councillor Gower-Crane provided feedback in relation to a meeting with Dan Aldridge MP, where issues relating to food security and the role of WECA were discussed.
- Councillor Sugg provided feedback on the meeting he and Councillor Scarisbrick had attended with the Leader of North Somerset Council, Cabinet Member for Highways, Scrutiny Committee Chair and the Strategic Director with responsibility for highways.

403.6 Training and Events

The availability of Scribe, ALCA and NALC training events was noted.

403.7 Financial/Staffing Matters

i) To authorise bills for payment for September and note payments made in August.

Resolved: To authorise the September payments for July of £4,976.68 and note the previously authorised August payments in the amount of £6,740.08.

The resolution was correctly proposed and seconded (unanimous)

(Councillors Clarke and Scarisbrick were duly authorised to action the online payments)

ii) To note the Parish Council's end of August budget position, bank balances and bank reconciliations.

The Parish Council's end of August position, bank balances and bank reconciliations were noted.

403.8 Report of the Parish Clerk

1. Economic Development Support Fund

Councillors considered a revised proposed framework for submission to North Somerset Council regarding the potential allocation of funds to support economic development (arising from a S106 agreement). Councillors requested that the framework include the expectation that the funds would be apportioned over the 3 year period and reviewed periodically.

Resolved: That, subject to the comments above, the proposed framework be submitted to North Somerset Council for consideration.

The resolution was correctly proposed and seconded (unanimous)

2. North Somerset Council Highways Parish Gangs Proposal

Councillors noted that the costs of participating in this initiative had increased significantly. Whilst there were potential merits to the scheme, the revised cost per day was not considered to represent value for money. Councillors indicated a willingness to reconsider engagement in the scheme if the costs were reduced.

Resolved: That, the Clerk advise North Somerset Council that the Parish Council does not feel able to continue to commit to the Parish Gangs proposal but would be prepared to review its position should North Somerset Council be in a position to reduce costs.

The resolution was correctly proposed and seconded (unanimous)

3. Action Taken Under Delegated Powers

Councillors noted the following actions taken under delegated powers:

- Replacement of car park external lights on the Youth Hall at a cost of £420.
- Painting of Jubilee Garden wall at a cost not exceeding £200.
- Painting of the car parking barrier at a cost not exceeding £500.

Resolved: That the actions of the Clerk be endorsed.

The resolution was correctly proposed and seconded (unanimous)

4. Parish Pump Restoration Works

Councillors considered a proposal to undertake restoration works to the Parish Pumps. It was noted that the pumps were Grade 2 Listed Monuments, which required a specific scheme of works which had been approved with North Somerset Council's Conservation service.

Resolved:

- i) That the Clerk be authorised to commission Alberny Restorations to undertake works to provide a protective coating to the parish pumps in the amount of £1,870 (Exc VAT).
- ii) In pursuance of the above, that the Clerk, in consultation with the Chair of the Open Spaces Working Group, be authorised to approve modifications to the scheme of works, subject to the final scheme costs not exceeding £2,250.

The resolutions were correctly proposed and seconded (unanimous)

With the agreement of the Council, the Chairman suspended Standing Orders following the arrival of newly elected North Somerset Councillor Jones. Councillors shared issues of relevance.

The Council resolved to exclude the press and public in respect of agenda items 403.8.5 and 403.8.6 due to the commercially sensitive information contained within reports. Chronologically, the reports were considered at the end of the meeting after agenda item 403.10

5. Parish Clock Autowinder System

The Clerk advised that two quotes had been received in relation to a replacement autowinder system and associated works. The final agreed scheme of works and contract award would be contingent upon obtaining any necessary approvals, including Faculty Consent. The Clerk recommended the allocation of a further sum of money to address issues which might arise in connection with the project, including but not limited to, replacement parts for the mechanical clock movement.

Resolved:

- i) That a contract award is made to Cumbria Clocks in respect of a replacement auto-winder system, full service of the mechanical mechanism and installation of a pendulum arrest regulator at a cost not exceeding £11,700 (Exc VAT).
- ii) That the Clerk, in consultation with the Chairman/Vice-chairman of Council is authorised to approve additional works pursuant with i) above, subject to the additional costs not exceeding £3,000.

The resolutions were correctly proposed and seconded (unanimous)

6. Allotment Site

Councillors considered proposals relating to the long term future of the allotment site.

Resolved: That the Clerk be authorised to enter into negotiations with agents acting for the Church Commissioners, subject to the terms contained within the confidential report.

The resolution was correctly proposed and seconded (unanimous)

403.9 Update report in respect of previous planning applications.

Councillor Clarke provided an update report in respect of planning applications determined and awaiting determination by North Somerset Council.

403.10 Planning Applications

[Demolition of an existing agricultural shelter and proposed erection of a new secure steel frame barn for agricultural use.](#)

Barn At The Acre Shiplate Road Bleadon

Ref. No: 26/P/1652/FUL | Received: Tue 11 Aug 2026 | Validated: Tue 11 Aug 2026 | Status: Registered

Consultation Deadline: 9th September 2026

Resolved: That the application be supported.

The resolution was correctly proposed and seconded (unanimous)

403.11 Date of the next meeting

Parish Council Meeting **Monday 12th October 2026, 7:00pm** (Coronation Hall, Bleadon)

The Chairman closed the meeting at 8.50pm

.....Chairman

.....Date

Financial/Staffing Matters
14th September 2026

1. Bills for Payment

- 1.1 Bills for payment for October 2026 are attached at Appendix 1. The payment schedule includes an invoice in respect of the supply of electricity in relation to the two Parish Council streetlights which relates to a period dating from June 2023 to August 2025. Whilst specific provision had not been made in the current year budget, an accrued bill relating to the supply of electric had been anticipated. The contract previously entered into is now at an end and the Clerk will investigate potentially better value options in readiness for the next financial year, which will include the establishment of direct debit payments to avoid issues associated with the previous contractual arrangement.

Recommendations:

- i) That the bills for payment for September 2026 are approved.
- ii) That Councillors ID Clarke, Andy Scarisbrick and Steve Sugg be duly authorised to action the online payments.

2. Bank Balance and Bank Reconciliation

- 2.1 The Parish Council's end of September bank balances and bank reconciliation at the end of September are attached at Appendix 2.

Recommendation:

That the Parish Council's end of September bank balances and bank reconciliation and end of September net position are noted.

3. Conclusion of 2025/26 Annual Governance and Accountability Return (AGAR)

- 3.1 BDO – the Parish Council's External Auditors – have concluded their examination of the 2025/26 AGAR. No requirements or recommendations for improvements have been made. The External Auditor's opinion has been published on noticeboards and the Council's website and can be found by way of the following link [av0014 - bleadon parish council - agar form 3 - final.pdf](#)

Recommendation:

That the conclusion of the 2025/26 AGAR be noted.

4. Quarter 2 Monitoring Report

- 4.1 The Quarter 2 outturn report is attached at Appendix 3, with explanatory notes. The most significant difference from projected budget is as reported in Quarter 1 and relates to the spend profile in relation to the toilet refurbishment project. With the exception of this item, the spend profile is as expected for the 2nd Quarter.

Recommendation:

That the 2nd Quarter outturn be noted.

Bills for Payment									
15th September - 12th October 2026									
Supplier	Description	Cost Code	Minute	Paymer	Power	Net	VAT	Total	Note
SSE Energy Solutions	Electricity Usage - Street Lights	Utilities (Energy & Water)		BACS	1	£ 2,300.97	£ 115.05	£ 2,416.02	
Alberny Restorations Ltd	Parish Pumps restoration	Parish Pump Refurbishment	403.8.4	BACS	1	£ 1,800.00	£ 360.00	£ 2,160.00	
GB Sport & Leisure	Quadrocker repair	Minor works (Play Area)	D/A	BACS	1	£ 185.23	£ 37.05	£ 222.28	
Elite Coaching	Outdoor Exercise Classes	Outdoor Exercise Classes	401.8.1	BACS	1	£ 200.00	£ -	£ 200.00	C
Youth Centre Hall	Room hire	Outdoor Exercise Classes	401.8.1	BACS	1	£ 140.00	£ -	£ 140.00	C
Libby Boucher	Painting - Jubilee Gardens wall	General Maintenance	402.9.6	BACS	1	£ 197.48	£ -	£ 197.48	
J.A.R.	Painting of car park barrier	General Maintenance	382.8.4	BACS	1	£ 220.00	£ -	£ 220.00	
J.A.R.	Parish Pumps preparation/Repairs to trim trail	General Maintenance	D/A	BACS	1	£ 60.00	£ -	£ 60.00	A
J.A.R.	Clearing allotment plot	Deposit Scheme (Allotments)	D/A	BACS	5	£ 160.00	£ -	£ 160.00	
J.A.R.	<i>Toilets - Cleaning</i>	<i>Public Toilets</i>	<i>400.12.3</i>	<i>BACS</i>	<i>2</i>	<i>£ 250.00</i>	<i>£ -</i>	<i>£ 250.00</i>	
J.A.R.	<i>Works in churchyard - burial plaques</i>	<i>Grounds Maintenance Contract</i>	<i>400.12.3</i>	<i>BACS</i>	<i>1</i>	<i>£ 80.00</i>	<i>£ -</i>	<i>£ 80.00</i>	
<i>We Dig It SW Ltd</i>	<i>Grounds Maintenance</i>	<i>Grounds Maintenance Contract</i>	<i>400.12.3</i>	<i>BACS</i>	<i>1</i>	<i>£ 312.78</i>	<i>£ 62.56</i>	<i>£ 375.34</i>	
<i>SLCC Enterprises</i>	<i>Annual subscription</i>	<i>Subscriptions</i>	<i>400.12.3</i>	<i>BACS</i>	<i>1</i>	<i>£ 200.00</i>	<i>£ -</i>	<i>£ 200.00</i>	
<i>TaylorThorne Print Ltd</i>	<i>Parish News printing</i>	<i>Printing</i>	<i>400.12.3</i>	<i>BACS</i>	<i>1</i>	<i>£ 424.00</i>	<i>£ -</i>	<i>£ 424.00</i>	
J.A.R.	<i>Environmental Services</i>	<i>Environmental Services Contract</i>	<i>400.12.3</i>	<i>BACS</i>	<i>1</i>	<i>£ 743.00</i>	<i>£ -</i>	<i>£ 743.00</i>	
GB Sport & Leisure	Quarterly Inspections	Play Areas - Inspections	400.12.3	BACS	1	£ 30.00	£ 6.00	£ 36.00	
Unity Trust Bank	Bank Charges	Bank Charges	400.12.3	DD	4	£ 7.00	£ -	£ 7.00	
Lloyds Credit Card	Bank Charges	Bank Charges	400.12.3	DD	1	£ 3.00	£ -	£ 3.00	
Smartest Energy	Electricity Usage - Toilets	Utilities (Energy & Water)	400.12.3	DD	2	£ 22.90	£ 1.14	£ 24.04	
Craig Bolt	Salary	Salary & NI	400.12.3	SO	1	£ 1,530.12	£ -	£ 1,530.12	
Brian Robinson	Parish Council Clock Winding	Church Clock Maintenance	400.12.3	SO	4	£ 30.00	£ -	£ 30.00	
Sub-Total						£ 8,896.48	£ 581.80	£ 9,478.28	
Items Authorised/Actioned for Payment Between Council Meetings									
BDO LLP	External audit fees	Audit Fees	400.12.3			£ 315.00	£ 63.00	£ 378.00	
Sub-Total						£ 315.00	£ 63.00	£ 378.00	
Total						£ 9,211.48	£ 644.80	£ 9,856.28	
Notes (Powers)									
1 - LGA 1972 S112	D/A - Actions taken under delegated authority (usually on health and safety grounds)								
2 - Public Health Act 1936 S87	A - Combined into one invoice								
3 - LGA 1972 S142	B - Combined into one expense claim								
4 - Parish Councils Act 1957 S2	C - Grant Funded								
5 - Allotments Act 1908 S23	<i>Items in italics reflect items which have been 'pre-approved' by Council</i>								
6 - LGA 1972 S215									
7- LGA 1972 S137									

2 October 2026 (2026-2027)

Bleadon Parish Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 30/09/2026		
	Cash in Hand 01/04/2026		145,928.61
	ADD Receipts 01/04/2026 - 30/09/2026		131,519.89
	SUBTRACT Payments 01/04/2026 - 30/09/2026		277,448.50
	Cash in Hand 30/09/2026 (per Cash Book)		133,796.31
B			143,652.19
	Cash in hand per Bank Statements		
	Petty Cash 30/09/2026	0.00	
	Bleadon Parish Council Current Ac 30/09/2026	11,122.46	
	Bleadon Parish Council Deposit Ac 30/09/2026	132,529.73	
			143,652.19
	Less unrepresented payments		
			143,652.19
	Plus unrepresented receipts		
B	Adjusted Bank Balance		143,652.19
	A = B Checks out OK		

Bleaddon Parish Council										
2nd Quarter Monitoring Report										
All Cost Centres and Codes (Between 01/04/2026 and 30/09/2026)										
(1) Clerk & Administration										
		Receipts			Payments			Net Position		Notes
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend	
101	Salary & NI				22,320	12,146	10,173	10,173	(45%)	1
102	Pension Provision				1,680	567	1,113	1,113	(66%)	
103	Homeworking Allowance				312	-	312	312	(100%)	2
104	Training (Officers & Councillors)				700	-	700	700	(100%)	
105	Office Supplies/Printing				500	283	217	217	(43%)	
106	Insurance				1,150	862	288	288	(25%)	
107	Audit Fees				1,100	375	725	725	(65%)	
108	Subscriptions				1,350	990	360	360	(26%)	
109	Bank Charges				200	66	134	134	(66%)	
110	IT & Mobile				1,299	446	853	853	(65%)	
111	Room Hire				650	264	386	386	(59%)	
112	Councilor Expenses				50	-	50	50	(100%)	
113	Chairman's Allowance				200	-	200	200	(100%)	
114	Travel/Mileage				450	334	116	116	(25%)	
	SUB TOTAL				31,960	16,334	15,626	15,626	(48%)	
(2) Contracted Services										
								Net Position		
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend	
201	Public Toilets				2,645	814	1,831	1,831	(69%)	3
202	Grounds Maintenance Contract				7,000	2,006	4,994	4,994	(71%)	
203	Environmental Services Contract				10,350	4,458	5,892	5,892	(56%)	
	SUB TOTAL				19,995	7,277	12,718	12,718	(63%)	
(3) Open Spaces										
								Net Position		
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend	
301	Ranger				-	-	-	-	(N/A)	
302	General Maintenance				13,500	3,299	10,201	10,201	(75%)	
303	Church Clock Maintenance				700	180	520	520	(74%)	
304	Defib				400	-	400	400	(100%)	
305	Waste Collections				-	-	-	-	(N/A)	
306	Grants & Donations				2,500	900	1,600	1,600	(64%)	
307	Parish Flora				2,500	471	2,029	2,029	(81%)	
308	Utilities (Energy & Water)				860	254	606	606	(70%)	
309	Churchyard memorials				400	-	400	400	(100%)	
	SUB TOTAL				20,860	5,104	15,756	15,756	(75%)	
(4) Community Engagement										
								Net Position		
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/-	Under/over spend	
401	Community Engagement				250	-	250	250	(100%)	
402	Editorship				-	-	-	-	(N/A)	
403	Printing				1,760	861	899	899	(51%)	4
404	Advertising Income				-	-	-	-	(N/A)	
	SUB TOTAL				2,010	861	1,149	1,149	(57%)	

(5) Play Areas									
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	Net Position +/- Under/over spend	
501	Maintenance Contracts				-	-	-	- (N/A)	
502	Inspections				300	30	270	270 (90%)	5
503	Minor works				1,250	170	1,080	1,080 (86%)	
	SUB TOTAL				1,550	200	1,350	1,350 (87%)	
(6) Allotments									
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	Net Position +/- Under/over spend	
601	Maintenance Contracts				-	-	-	- (N/A)	
602	Payments to Outside Bodies				150	143	8	8 (5%)	
603	Minor works				800	-	800	800 (100%)	
604	Water Supply				250	-	250	250 (100%)	
605	Allotment Rent (Tenants)	1,050	800	(250)	-	-	-	(250) (-23%)	
606	Deposit Scheme	-	825	825	-	-	-	825 (N/A)	
	SUB TOTAL	1,050	1,625	575	1,200	143	1,058	1,633 (72%)	
(7) Projects									
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	Net Position +/- Under/over spend	
701	Reguilding of Church Clock				-	-	-	- (N/A)	
702	Coronation Hall Environs - Phase 2				-	-	-	- (N/A)	
703	Toilets - Replacement				20,000	41,651	(21,651)	(21,651) (-108%)	6
704	Play Area				40,000	39,611	389	389 (0%)	
705	Transport - Minor Schemes				5,000	-	5,000	5,000 (100%)	
706	Planting areas				5,000	3,403	1,597	1,597 (31%)	7
707	Parish Pump Refurbishment				2,000	-	2,000	2,000 (100%)	8
708	Church Rooms - Blinds				1,500	1,124	376	376 (25%)	9
709	Project Development Fund				7,000	-	7,000	7,000 (100%)	10
710	Website redesign				900	-	900	900 (100%)	11
711	Public Open Space				5,000	-	5,000	5,000 (100%)	12
712	Outdoor Exercise Classes	1,870	-	(1,870)	2,070	410	1,660	1,660 80%	13
	SUB TOTAL	1,870		(1,870)	88,470	86,199	2,271	2,271 3%	
(8) Income									
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	Net Position +/- Under/over spend	
801	Precept	70,485	70,485	-				- (0%)	
802	Bank Interest	2,500	1,254	(1,246)				(1,246) (-49%)	
803	CIL	-	-	-				- (N/A)	
804	Youth Club Rent	50	-	(50)				(50) (-100%)	
805	Miscellaneous	300	-	(300)				(300) (-100%)	
806	VAT	-	-	-				- (N/A)	
807	Play area	40,144	40,144	-				- (0%)	
	SUB TOTAL	113,479	111,883	-1,596				(1,596) (0%)	
	GROSS TOTAL	116,399	113,508	-2,891	166,045	116,117	49,928	48,907 29%	
Notes									
1	Potential slight overspend as a consequence of overtime hours relating to project work (which could be apportioned against projects)								
2	This will be claimed and fully allocated before the end of the financial year.								
3	No spend to-date as toilets have been closed for refurbishment and bills for cleaning following refurbishment will fall in quarter 2. Revised cleaning costs have been renegotiated and are in line with previous contract costs								
4	Additional print run undertaken in quarter 1 - slight overspend projected for year								
5	Inspection costs will increase due to introduction of outdoor gym equipment								
6	When setting the budget, it was assumed that £20,000 of the £40,000 budget would be spent at the end of 2025/26. Delays to the Building Control process has meant that all expenditure is within the 2026/27 financial year.								
7	Further expenditure anticipated in relation to compost/plants and construction of remaining planters								
8	Project now complete and costs will fall in Quarter 3								
9	Project now complete and balance of funds available for redistribution								
10	No significant progress made in the development of proposed schemes								
11	Not yet commenced								
12	Diocesan response awaited								
13	Grant income still to be claimed								

Report of the Parish Clerk & RFO

12th October 2026

Decision Items

1. Quarterly Play Area Inspection

1.1 GB Sports have been commissioned to undertake quarterly inspections of both the play area and the newly installed outdoor exercise equipment and the latest reports are the first since the play area was substantially enhanced and were undertaken on 30th September 2026. The inspection reports use a Red/Amber/Green (RAG) rating system, with 'Red' rated issues being ones which should be addressed urgently. The reports do not identify any 'Red' rated issues, but identify 3 'Amber' areas for further consideration. All 3 'Amber' areas relate to the play area site, rather than the outdoor exercise equipment site. The 3 'Amber' areas in question, together with action taken/proposed are as follows:

- Quad rocker – the report identified potentially missing or loose fixings resulting in excess movement. The Clerk attended site on 1st October and concluded that there was a potential risk relating to continued use of the piece of equipment. As a consequence, the item of equipment was taken out of use and GB Sports was commissioned by the Clerk (under delegated authority) to replace the damaged/worn fixings. The fixings in question included the metal plate and associated bolts which connected the spring to the underground concrete block. The cost of the parts and labour amounted to circa £190 and the works were completed the following day – meaning the quad rocker was only out of commission for one day.
- Swing sets – the large timbers forming the frames for the swing sets have a number of shakes/cracks. This is part of the natural drying process but has been accelerated by the very hot Summer. Shakes are not an indication of loss of structural strength but in some cases the width of the shakes is close to them being a potential finger entrapment. This issue was identified by the Clerk prior to the quarterly inspection as a consequence of the weekly visual inspections undertaken. As a consequence, it has already been logged with Caloo and the position is being closely monitored – which is the recommended course of action in the quarterly inspection report.
- Carousel – the bark chip has settled and been compacted over the Summer and a consequence of this is that there is no longer the recommended level of clearance between the bottom of the carousel and the surface of the play bark. It is, therefore, recommended that the Clerk be authorised to purchase additional play grade bark to top up the area around the carousel and to commission the Council's contractors to undertake the necessary works. The estimated cost is

circa £500 and there is sufficient budgetary provision within the Cost Centre for minor works/maintenance of the play area to meet these costs.

1.2 The quarterly inspection reports also observed two other issues of significance – but not requiring any immediate action from a safety perspective:

- The damage caused to the play area fence as a consequence of the theft of the dumper truck during the installation of the new equipment – the damaged section of the fence is due to be replaced on 15th October 2026 at no cost to the Council.
- Soil erosion in relation to a number of the outdoor exercise equipment workstations – this has been discussed informally with the Chair of the Open Spaces Working Group, with the suggestion that the Council might wish to consider installing rubberised mats (as used in the play area) which allow grass to grow through and prevent soil erosion as well as providing ‘grip’ under foot. Accordingly, it is recommended that the Clerk investigate this matter further and provide Councillors with some costed proposals.

Recommendations:

- i) That the actions of the Clerk in respect of works to the quad rocker be endorsed.
- ii) That the Clerk be authorised to purchase and instal further quantities of play area bark, provided that the total costs do not exceed £500.
- iii) That the Clerk be requested to undertake further investigations in relation to remedying soil erosion around the newly installed items of outdoor exercise equipment.

2. North Somerset Council Local Plan – Inquiry Sessions

2.1 As part of its comment on the emerging North Somerset Local Plan, the Council previously registered its wish to participate in any subsequent inquiry by the Planning Inspectorate. Dates for the inquiry have now been set and the Council has been sent details regarding its potential involvement.

2.2 By way of a reminder, the Council raised the following principle issues in its response to North Somerset Council’s emerging Local Plan:

- The absence of – and need for – a ‘strategic gap’ between the urban area of Weston-super-Mare and the rural area of Bleadon.
- Concerns relating to DP53 (Best and Most Versatile Land) and the lack of protection given to land used for food production.
- DP7 – similar concerns as referenced in relation to DP53 in that land should be prioritised for food production ahead of large scale renewable and low carbon energy.
- That the Local Plan recognises the previous decision of the Council that Bleadon should be designated as ‘Frack Free’.

- The expectation that the area of public open space within the quarry development be formally designated as green open space.
- 2.3 Development of the Local Plan has also been an iterative process and during consultation phases, the Council has also been asked – and provided an opinion – in relation to whether it considers that the process adopted by North Somerset Council has been legally sound/compliant. In some instances, the Council concluded that – in its opinion – North Somerset Council had not always met this threshold.
- 2.4 Within the information provided are two key dates by which action needs to have been completed:

5.00pm on 9th October 2026 – for the Council to confirm its attendance at the relevant inquiry days. The inquiry is taking place over a number of days, with inspectors only hearing evidence in relation to specific matters on certain days. Given that the deadline date is ahead of the Council meeting, the Clerk has confirmed that the Council would wish to be represented by up to 2 (which is the maximum permitted). The actual sessions will operate on a ‘hot seat’ principle, with one representor addressing the inspectors and the other representor sat behind to offer advice/take the chair as necessary. The inspectors have determined that they will consider evidence organised around a number of ‘Matters’. These ‘Matters’ do not necessarily fully align with the sequential structure of the Local Plan. Taking the issues referenced in paragraphs 2.2 and 2.3 above, the Clerk has discussed the following with the Planning Inspectors:

Day 1 - 10th November 2026
Matter 2 (Vision & Spatial Strategy)

Day 2 - 11th November 2026
Matter 2 (Vision & Spatial Strategy)

Day 5 – 18th November 2026
Matter 9 (Minerals & Waste)*

Day 10 – 8th December 2026
Matter 13 (Other Housing Locations)

Day 11 – 9th December 2026
Matter 15 (Design and Place Making)**

Day 12 – 10th December 2026
Matter 16 (Historic and Natural Environment Policies)
Matter 17(Life Proposals and Countryside)

It should be noted that the above timetable is indicative and may change.

*Representation is still the subject of discussion and relates to the issue of ‘frack free’ status.

****Representation is still the subject of discussion and relates to DP7 which is included under Matter 15. It is possible that this matter may be taken in conjunction with Matter 17, which relates to DP53.**

5.00pm on 27th October 2026 – being the date by which the Council must submit any supporting evidence it wishes the inspectors to consider as part of the inquiry. The Council is not – at this stage – permitted to introduce new issues for consideration and has already set out the policy areas upon which . it has based its objections to the Local Plan. The issue is, therefore, the extent to which the Council wishes to exemplify its policy objections. It is, therefore, open to Councillors to ask the Clerk to prepare written submissions on its behalf in line with its policy objections.

Recommendations:

- i) That Council appoint representatives to attend the inquiry sessions and duly authorises those appointed to represent the Council's position during the inquiry period.
- ii) That the Clerk be instructed to prepare written submissions and supporting information, subject to the following:
 - That any material submitted relates to the policy objections previously approved by the Council.
 - That the Clerk use his best endeavours to seek the input of Councillors duly authorised under i) above prior to any submissions being made.

3. Church Reorganization Proposals

- 3.1 The local Parochial Church Council has received details relating to proposals to restructure current Benefices and Parishes, which are currently the subject of consultation. The Deanery Mission and Pastoral Group has explored how best to provide pastoral oversight and care to the three estates of Bournville, Coronation and Oldmixon.
- 3.2 Three options have been offered:
 - The estates' parishes merge as one parish and join with St Pauls as a benefice.
 - The estates' parishes work together in a team ministry.
 - Development of an existing Bishop's Mission Order (a 'fresh expression' method used to cut across formal parish borders).
- 3.3 The underlying assumptions are:
 - 'No change' is not an option.
 - The estates could be better resourced by being together.
 - St Paul's has the best resources and experience to support the estates.
 - Bleadon and Uphill will form a new benefice.
- 3.4 Given the existing Parochial Church Council links with St Andrew's Church (Bournville) there are expected to be implications for Bleadon.

- 3.5 The PCC has been advised that it is able to submit its own options for consideration and that there will be a formal legal process and period of consultation to finalise a Pastoral Scheme before any decisions are made. The PCC has been further advised that filling the Rector vacancy would not be delayed as a consequence of the development of a Pastoral Scheme

Recommendation: That the Council considers any response it may wish to make to the emerging church reorganization proposals.

4. Action Taken Under Delegated Powers

- 4.1 The following actions have been progressed by the Clerk in the preceding month under delegated powers or following approval of a majority of Councillors between meeting cycles.

4.2 Works to Beech Trees at the top of Celtic Way

A limb from one of a group of four beech trees adjacent to the bus shelter at the top of Celtic Way fell into the road towards the end of September. The limb was not overly large but could have caused damage to property and harm to anybody not in a vehicle. The trees in question were only recently inspected in the Spring of this year and no issues were identified. Although the report did not identify any specific issues, the canopies on the trees are large and spread across the highway and into a neighbouring property. The trees are the subject of Tree Protection Orders and previous advice from North Somerset Council has been that substantial cutting back would need to be justified. Prior to the recent limb fall, such justification did not really exist. However, a potential scheme of works to reduce the crown sizes by 1.5m laterally, remove all dead wood and raise the canopy height to 5m from ground level is now being discussed with the relevant North Somerset Council Department.

The Clerk has appointed Landbased Services to check the trees, act as its agents in respect of working with North Somerset Council to establish the extent of any permitted works and to then subsequently undertake the approved works. The estimated cost is £1,600 (Exc VAT). Although this is unplanned expenditure arising from health and safety requirements, there is sufficient capacity within the Council's General Maintenance budget to fund the required works. The Council has previously used Landbased Services to undertake works to its trees and Landbased Services has previously been selected following competitive procurement processes. The Clerk is, therefore, satisfied that using Landbased Services represents good value for money for the Council and that an appointment outside of the usual cycle of Council meetings was necessary.

4.3 Re-setting of Part of Trim Trail

The recent hot weather has caused earth in the play area to shrink. As a consequence, there has been close monitoring of all of the items of play

equipment which are set into the ground. Prior to the quarterly play inspection, one item of the trim trail was found to be loose. Closer inspection revealed that this was due to shrinkage of the earth around a concrete block holding a post in place. As a consequence, the Clerk commissioned J.A.R. to reset the post in question. The cost of these works was less than £60.

Recommendation: That the actions of the Clerk be endorsed.

5. Allotment Site

- 5.1 Councillors will receive an update report in respect of progress. In the opinion of the Clerk, the report will likely need to be considered in confidential session.

Recommendation: That Councillors consider future arrangements for the allotment site and advise the Clerk accordingly.

Information Items/Correspondence Received

1. Continuing correspondence and discussions with North Somerset Council relating to highways issues.
2. Correspondence and discussions with contractors and North Somerset Council Conservation Team in relation to the parish pumps.
3. Correspondence and discussions with contractors and the Parochial Church Council in relation to parish clock proposals.
4. Correspondence, discussions and meetings with prospective tenants in relation to the re-letting of five allotment plots.