



BLEADON PARISH COUNCIL

Coronation Halls
Coronation Road
Bleadon. North Somerset. BS24 0PG
www.bleadonparishcouncil.co.uk
parishclerk@bleadonparishcouncil.co.uk

9th September 2026

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless excluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

Dear Councillor:

You are summoned to attend a Meeting of Bleadon Parish Council, to be held at the Coronation Hall, Coronation Road, Bleadon. BS24 0PG on Monday 14th September 2026 at 7.00pm, when the following business will be transacted.

C P Bolt

Parish Clerk & RFO

Before the meeting begins there will be a public participation session – *This session is open to the Public to present comments, observations, information, petitions or lead deputations and is the only time members of the public may participate. (Please note that the Council is unable to make formal decisions under this item LGA1972 Sch 12, paras 10(2)(b))*

- i) Members of the public.
- ii) Beat Managers Report
- iii) Ward Councillor's report.

AGENDA

403.1 To receive **Apologies for Absence** (LGA 1972 s85 (1)).

403.2 **Declarations of Interest** on any agenda items.

403.3 **To approve and sign as a correct record the Minutes** of the Parish Council meeting on Monday 13th July 2026 (pages 4-8).

403.4 **Reports from Working Parties/Committees**
None

403.5 **Reports from Outside Bodies/Conferences/Training** – this item is an opportunity for Councillors to feedback on meetings or training they have attended. Where practicable, written reports will be provided.

403.6 **To note the training and events available and agree any attendance.**

- i) FREE Scribe Training <https://www.scribeaccounts.com/scribe-academy-training>
- ii) NALC virtual training <https://www.nalc.gov.uk/our-events/online-events>
- iii) ALCA training [Event Categories - Avon Local Councils' Association \(avonlca.org.uk\)](https://www.avonlca.org.uk)

403.7 **Financial/Staffing Matters** (pages 9-12)

1. To authorise bills for payment for September and to note payments authorised and made in August.
2. To note the Parish Council's end of August bank balances and bank reconciliation and end of August net position

403.8 **Report of the Parish Clerk** (pages 13-19).

Decision Items

1. Economic Development Support Fund – to propose a framework for the use and allocation of funds to North Somerset Council.
2. North Somerset Council Highways Parish Gangs Proposal – to consider continued participation in the pilot scheme.
3. Action taken under delegated powers – to endorse the actions of the Clerk taken under delegated powers.
4. Parish Pumps Restoration Works - to appoint a contractor to undertake restoration works to the Parish Pumps
5. Parish Clock Autowinder* – to award the contract for the replacement of the clock autowinder.
6. Allotment Site* – to consider long term arrangements in respect of the allotment site.

*In the opinion of the Clerk, these items will require consideration of confidential matters. This is because the agenda items will include consideration of tenders from contractors and commercial discussions submitted to the Council 'in commercial confidence'. As a consequence, the Council will be asked to resolve that the press and public be excluded during the consideration of all (or part) of these items and that any associated reports to be treated as confidential unless determined otherwise by the Council.

Information Items/Correspondence Received

1. Correspondence with Avon & Somerset Constabulary relating to criminal activity and anti-social behaviour.
2. Correspondence and discussions with contractors in relation to toilet and play area works.
3. Correspondence and discussions in relation to the commencement of physical activity sessions using the new outdoor exercise equipment.
4. Correspondence and discussions with North Somerset Council relating to highways issues.
5. Confirmation of use of the Market Cross and play area fencing in connection with Remembrance Day poppy display.

403.9 **Update report in respect of previous planning applications considered by the Council.**

403.10 **To consider and comment upon the following planning applications:**

Demolition of an existing agricultural shelter and proposed erection of a new secure steel frame barn for agricultural use.

Barn At The Acre Shiplate Road Bleadon

Ref. No: 26/P/1652/FUL | Received: Tue 11 Aug 2026 | Validated: Tue 11 Aug 2026 | Status: Registered

Consultation Deadline: 9th September 2026

403.11 Date of the next meeting(s):

- Parish Council Meeting Monday 14th September 2026, **7.00pm** at Coronation Hall



Avon and Somerset Police NEIGHBOURHOOD POLICING

August 1st /31st 2026 Bleadon Neighbourhood Report

Calls Received 27

Domestic:3 Other:6 ANPR:4 Harrasment:1 Abandoned 999:3 Threats:1 Stalking:1

Theft:1 Suspicious:1 Firearms:1 Sudden Death:1 Animal:1 Road:2 RTC:1

Most crimes reported are isolated incidents which have occurred within dwellings and are unlikely to have any effect on the wider community.



Email: 8338@avonandsomerset.police.uk

Police Priorities/Action Undertaken/Advice/Upcoming events:

Please also see attached link for our street safe website [Report feeling unsafe in public spaces \(StreetSafe\) | Avon and Somerset Police](#). This is a great way to report areas you feel unsafe, this maybe inadequate lighting problems with any other issues , this is not a way of reporting please still use 101/999 or online

Avon and Somerset Police
SERVE.PROTECT.RESPECT.

www.avonandsomerset.police.uk | Follow us on





MINUTES OF A MEETING OF BLEADON PARISH COUNCIL HELD IN THE CORONATION HALL AT 7.00pm ON MONDAY 13TH JULY 2026.

PRESENT:	Councillors Steve Sugg (Vice-chairman), ID Clarke, Jo Gower-Crane, Andy Reay and Lorraine Stanley.
IN ATTENDANCE:	Craig Bolt (Parish Clerk)
WARD COUNCILLORS:	None
MEMBERS OF THE PUBLIC:	None

Before the meeting was convened, members of the public were invited to speak.

i) **Members of the public**

None.

ii) **Beat Manager's Report**

For up-to-date information residents can keep in touch via the Avon & Somerset website or follow them on social media, Facebook "Weston & Worle Police" or Twitter "ASPNorthSom" or email

8338@avonandsomerset.police.uk

iii) **Ward Councillors' report**

None.

The meeting was convened.

Councillor Sugg (in the Chair) asked that the Council observe a period of silence on learning of the passing of North Somerset Councillor Terry Porter.

402.1 To receive apologies for absence (LGA 1972 s85 (1))

Apologies were received from Councillor Scarisbrick.

402.2 To receive and consider and application to fill a casual vacancy from Andrew Reay.

Andrew (Andy) Reay addressed the Council regarding his application.

Resolved: That Andy Reay be duly appointed as a Councillor of Bleadon Parish Council.

The resolution was correctly proposed and seconded (unanimous).

Councillor Reay read aloud and signed a Declaration of Acceptance of Office and joined the meeting.

402.3 Declarations of Interest

None.

402.4 To approve and sign as a correct record the Minutes of the Parish Council meeting on Monday 8th June 2026.

Resolved: To approve the Parish Council minutes of 8th June 2026.

The resolution was correctly proposed and seconded (unanimous)

The minutes of the meeting were signed by the Chairman as a correct record.

402.5 Reports from Working Parties/Committees

None.

402.6 Reports from Outside Bodies/Conferences/Training

- Councillor Clarke provided an update in relation to recent meetings of the Hall Management Committee. The heating system project had been largely completed and planned works to the Coronation Hall floor were noted. Councillor Clarke also advised on the appointment of a new Treasurer and on efforts to appoint a hall supervisor.

402.7 Training and Events

The availability of Scribe, ALCA and NALC training events was noted.

402.8 Financial/Staffing Matters

i) To authorise bills for payment for July.

It was noted that the bills for payment for July were unusually high as they included full payment in respect of the play area/gym equipment works in the amount of £45,600.

Resolved: To authorise the payments for July of £53,397.86.

The resolution was correctly proposed and seconded (unanimous)

(Councillors Clarke and Scarisbrick were duly authorised to action the online payments)

ii) To note the Parish Council's end of June budget position, bank balances and bank reconciliations.

The Parish Council's end of June position, bank balances and bank reconciliations were noted.

iii) August bills for payment.

Councillors considered a process for the payment of bills in recognition of there being no planned August meeting of Council.

Resolved: That the process – as presented for consideration – be approved.

The resolution was correctly proposed and seconded (unanimous)

iv) Quarter 1 Monitoring Report.

Councillors considered the Quarter 1 monitoring report and noted that expenditure and income was in accordance with expectations. The most significant difference from budget related to the toilet refurbishment project. The original timeline would have seen half of the expenditure fall within the last month of the previous financial year. However, a delay to the start of works arising from Building Control requirements had resulted in all expenditure falling within the current financial year. This only affected the profile of spend and not the availability of core funding for the project.

402.9 Report of the Parish Clerk

1. Parish Clock Autowinder System

The Clerk advised that early indications were that a replacement autowinder for the Parish clock would potentially be in the region of £8,500 to £11,000 dependent upon the features of any new system. Any works would require the formal approval of the Parochial Church Council. The requirement for a formal application for Faculty Consent could only be determined once a contractor had been selected and a scheme of work confirmed.

Resolved: That the Clerk be authorised to:

- Seek competitive quotes for a replacement autowinder system
- Consult with the Parochial Church Council and – if necessary – the Diocese of Bath & Wells with a view to obtaining any necessary formal consents.

The resolutions were correctly proposed and seconded (unanimous)

2. Extension to the CCTV System

Councillors considered the possibility of extending the existing CCTV system to address recent incidents relating to theft, vandalism and anti-social behaviour. Whilst recognising the potential value of additional cameras, concern was raised regarding the potential number of cameras and the need to avoid direct overlooking of the play area. Accordingly, the Clerk was asked to circulate further details regarding existing coverage and be mindful of Councillors comments in the formulation of a scheme of works.

Resolved: That the Clerk be authorised to place a contract with DB Securities for additional CCTV cameras/coverage, subject to the following:

- The cost of any associated works does not exceed £3,500.
- That the potential location of cameras affecting other premises be approved by those responsible for those premises.
- That the final scheme be circulated to Councillors for consideration and comment prior to the placement of any final order.
- That the Council's existing CCTV policy be amended to reflect changes to the number of cameras and coverage and presented to the Council for consideration at the earliest opportunity.

The resolution was correctly proposed and seconded (unanimous)

3. Economic Development Support

Councillors considered a proposed framework for submission to North Somerset Council regarding the potential allocation of funds to support economic development (arising from a S106 agreement).

Resolved: That comments on the proposed framework be submitted to the Clerk for consideration by 27th July 2026.

The resolution was correctly proposed and seconded (unanimous)

4. Allotment Plots Reallocation

Councillors noted a proposal to reallocate land given over to an informal pathway to plots on the Western boundary of the site. It was noted that the pathway had been used by some tenants as a means of accessing the water supply tap at the top of the allotment site.

Resolved:

- i) That the boundaries of plots 9, 24 and 25 be extended to incorporate the pathway.
- ii) That the Clerk be instructed to investigate the feasibility of increasing the number of water supply taps at the allotment site.

The resolutions were correctly proposed and seconded (unanimous)

5. Somerset Council Regulation 20 Scoping Consultation for the Somerset Local Plan

Councillors noted the deadline of 24th July 2026 for responses to the Somerset Local Plan and the Clerk advised that the Council had already established its policy in response to similar consultations in respect of the North Somerset Council Local Plan process.

Resolved: That Councillors submit comments by 20th July to Councillor Gower-Crane for compilation and that a response reflecting the previous policy position adopted by the Council in respect of the North Somerset Local Plan process be authorised.

The resolution was correctly proposed and seconded (unanimous)

6. Minor Works

Councillors considered proposals relating to the painting of the Jubilee Garden wall and incorporation of the replacement WI bench within its future maintenance schedules. In respect of the latter item, Councillors considered that any plaque on the bench should reference how the bench was acquired as well as responsibility for ongoing maintenance.

Resolved:

- i) That the Clerk be authorised to arrange for painting of the rendered wall at Jubilee Gardens, subject to costs not exceeding £200.
- ii) That the replacement WI bench be included within the Council's maintenance schedule, subject to any plaque clarifying both how the bench was acquired as well as responsibility for ongoing maintenance.

The resolutions were correctly proposed and seconded (unanimous)

7. Action Taken Under Delegated Powers

Councillors noted the following actions taken under delegated powers:

- Replacement of the CCTV recorder at a cost of £1,165.
- The provision of 2 tons of play grade sand in the play area at a cost of £305.

Resolved: That the actions of the Clerk be endorsed.

The resolution was correctly proposed and seconded (unanimous)

402.10 Update report in respect of previous planning applications.

Councillor Clarke provided an update report in respect of planning applications determined and awaiting determination by North Somerset Council.

402.11 Planning Applications

[Hybrid planning application \(full and outline elements\) with Environmental Statement for the expansion of Bristol Airport to enable a throughput of 15 million passengers per annum, operating within a rolling 12 month cap of 99,931 air transport movements and 4,974 night flights between the hours of 23:30 and 06:00. Full application elements comprising: extension of western apron for additional aircraft stands; reconfiguration of central and eastern aprons; construction of a passenger surface level car park for approximately 2,000 vehicles; eastern extension of existing runway by approximately 170m, with repositioned and additional aircraft approach lighting within Felton Common; taxiway and fillet widening to Taxiway GOLF with a realignment at the western runway end; construction of two new taxiways; extension of surface level car rental parking area; expansion of existing Silver Zone car park to provide an additional circa 1,960 block parked vehicle spaces; construction of new surface level staff car park for approximately 1,720 vehicles; highway improvements to the A38, including upgrades to northern access roundabout, construction of a new southern roundabout and widening of the road to accommodate an additional bus lane with dedicated access onto the A38. Outline application elements comprising of 3no. extensions to terminal building on west, north and east sides; construction of new piers to the west and east of the terminal including an underground walkway; construction of ancillary support buildings; relocated and expanded aviation fuel farm; a pedestrian bridge link; erection of a new baggage building; erection of a maintenance repair and overhaul hangar and ground run up pen; construction of parking decks within Silver Zone car park and car rental facility; minor works within Silver Zone car park; construction of a bus maintenance and washing facility; site wide landscaping, drainage, lighting and other associated infrastructure.](#)

Bristol Airport North Side Road Felton Wrington BS48 3DY

Ref. No: 26/P/0686/OU2 | Received: Thu 26 Mar 2026 | Validated: Mon 20 Apr 2026 | Status: Registered

Determination Deadline: Monday, 10th August 2026

Resolved: That Councillors submit their views to Councillor Gower-Crane by 15th July 2026 for collation into a Council response prior to the deadline for submissions.

The resolution was correctly proposed and seconded (unanimous)

[Section 73 application to vary condition 1 \(plans\) attached to 26/P/0103/S73 \(Non-material amendment to application 07/P/2465/F\(Erection of 18no purpose built industrial units for B1/B8 existing use following the demolition of existing buildings.\) to enable a reduction in the approved height of the building and alterations to approved fenestration.](#)

[Show less description](#)

Purn Farm Industrial Estate Bridgwater Road Bleadon Weston-super-Mare BS24 0AN

Ref. No: 26/P/1182/S73 | Received: Wed 03 Jun 2026 | Validated: Wed 03 Jun 2026 | Status: Registered

Consultation Deadline: 16th July 2026

Resolved: That the application be supported.

The resolution was correctly proposed and seconded (unanimous)

402.12 Date of the next meeting

Parish Council Meeting **Monday 14th September 2026, 7:00pm** (Coronation Hall, Bleadon)

The Chairman closed the meeting at 8.39pm

.....Chairman

.....Date

Financial/Staffing Matters
14th September 2026

1. Bills for Payment

- 1.1 Bills for payment for September 2026 are attached at Appendix 1. The salary payment in respect of the Clerk includes the impact of the recently announced national pay award negotiated by the National Association of Local Councils (backdated to 1st April 2026). The August payment schedule previously authorised by Councillors is attached at Appendix 2 for information.

Recommendations:

- i) That the bills for payment for September 2026 are approved.
- ii) That the August 2026 bills for payment are duly noted.
- iii) That Councillors ID Clarke, Andy Scarisbrick and Steve Sugg be duly authorised to action the online payments.

2. Bank Balance and Bank Reconciliation

- 2.1 The Parish Council's end of August bank balances and bank reconciliation at the end of August are attached at Appendix 3.

Recommendation:

That the Parish Council's end of August bank balances and bank reconciliation and end of August net position are noted.

Bills for Payment									
12th August - 14th September 2026									
Supplier	Description	Cost Code	Minute	Paymer	Power	Net	VAT	Total	Note
Kubixnrg	Replacement lights	General Maintenance	397.8.5	BACS	1	£ 420.00	£ 84.00	£ 504.00	
Youth Centre Hall	Keys and refreshments	General Maintenance	401.8.1	BACS	1	£ 47.73	£ -	£ 47.73	
Elite Coaching	Outdoor Exercise Classes	Outdoor Exercise Classes	401.8.1	BACS	1	£ 200.00	£ -	£ 200.00	
Youth Centre Hall	Room hire	Outdoor Exercise Classes	401.8.1	BACS	1	£ 210.00	£ -	£ 210.00	
J.A.R.	Toilets - Cleaning	Public Toilets	400.12.3	BACS	2	£ 250.00	£ -	£ 250.00	
Craig Bolt	Compost	Planting areas	396.8.3	BACS	1	£ 83.30	£ -	£ 83.30	B
Craig Bolt	Compost	Planting areas	396.6.3	BACS	1	£ 67.05	£ -	£ 67.05	B
Craig Bolt	Landscaping fabric/Adhesives	Planting areas	396.8.3	BACS	1	£ 40.67	£ 8.13	£ 48.80	B
Craig Bolt	Churchyard plants	Parish Flora	400.13.4	BACS	1	£ 10.82	£ 2.17	£ 12.99	B
<i>Craig Bolt</i>	<i>Mobile phone - reimbursement</i>	<i>IT & Mobile</i>	<i>400.12.3</i>	<i>BACS</i>	<i>1</i>	<i>£ 3.32</i>	<i>£ 0.67</i>	<i>£ 3.99</i>	<i>B</i>
<i>Craig Bolt</i>	<i>Mobile phone - reimbursement</i>	<i>IT & Mobile</i>	<i>400.12.3</i>	<i>BACS</i>	<i>1</i>	<i>£ 3.32</i>	<i>£ 0.67</i>	<i>£ 3.99</i>	<i>B</i>
<i>Craig Bolt</i>	<i>Mileage - reimbursement</i>	<i>Travel/Mileage</i>	<i>400.12.3</i>	<i>BACS</i>	<i>1</i>	<i>£ 98.45</i>	<i>£ -</i>	<i>£ 98.45</i>	<i>B</i>
<i>Craig Bolt</i>	<i>Hose connectors</i>	<i>General Maintenance</i>	<i>400.12.3</i>	<i>BACS</i>	<i>1</i>	<i>£ 3.87</i>	<i>£ 0.77</i>	<i>£ 4.64</i>	<i>B</i>
<i>We Dig It SW Ltd</i>	<i>Grounds Maintenance</i>	<i>Grounds Maintenance Contract</i>	<i>400.12.3</i>	<i>BACS</i>	<i>1</i>	<i>£ 312.78</i>	<i>£ 62.56</i>	<i>£ 375.34</i>	
<i>Webglu Ltd</i>	<i>Website/Mailboxes</i>	<i>IT & Mobile</i>	<i>400.12.3</i>	<i>BACS</i>	<i>1</i>	<i>£ 125.50</i>	<i>£ 25.10</i>	<i>£ 150.60</i>	
<i>Savills</i>	<i>Allotment rent</i>	<i>Payments to Outside Bodies</i>	<i>400.12.3</i>	<i>BACS</i>	<i>5</i>	<i>£ 72.50</i>	<i>£ -</i>	<i>£ 72.50</i>	
<i>J.A.R.</i>	<i>Environmental Services</i>	<i>Environmental Services Contract</i>	<i>400.12.3</i>	<i>BACS</i>	<i>1</i>	<i>£ 743.00</i>	<i>£ -</i>	<i>£ 743.00</i>	
<i>Unity Trust Bank</i>	<i>Bank Charges</i>	<i>Bank Charges</i>	<i>400.12.3</i>	<i>DD</i>	<i>4</i>	<i>£ 7.00</i>	<i>£ -</i>	<i>£ 7.00</i>	
<i>Lloyds Credit Card</i>	<i>Bank Charges</i>	<i>Bank Charges</i>	<i>400.12.3</i>	<i>DD</i>	<i>1</i>	<i>£ 3.00</i>	<i>£ -</i>	<i>£ 3.00</i>	
<i>Smartest Energy</i>	<i>Electricity Usage - Toilets</i>	<i>Utilities (Energy & Water)</i>	<i>400.12.3</i>	<i>DD</i>	<i>2</i>	<i>£ 23.04</i>	<i>£ 1.15</i>	<i>£ 24.19</i>	
<i>Craig Bolt</i>	<i>Salary</i>	<i>Salary & NI</i>	<i>400.12.3</i>	<i>SO</i>	<i>1</i>	<i>£ 1,740.93</i>	<i>£ -</i>	<i>£ 1,740.93</i>	
<i>Brian Robinson</i>	<i>Parish Council Clock Winding</i>	<i>Church Clock Maintenance</i>	<i>400.12.3</i>	<i>SO</i>	<i>4</i>	<i>£ 30.00</i>	<i>£ -</i>	<i>£ 30.00</i>	
Sub-Total						£ 4,496.28	£ 185.22	£ 4,681.50	
Items Authorised/Actioned for Payment Between Council Meetings									
NEST	Pension payments	Pension	400.12.3	DD	1	£ 295.18	£ -	£ 295.18	
Sub-Total						£ 295.18	£ -	£ 295.18	
Total						£ 4,791.46	£ 185.22	£ 4,976.68	
Notes (Powers)									
1 - LGA 1972 S112	D/A - Actions taken under delegated authority (usually on health and safety grounds)								
2 - Public Health Act 1936 S87	A - Combined into one invoice								
3 - LGA 1972 S142	B - Combined into one expense claim								
4 - Parish Councils Act 1957 S2	<i>Items in italics reflect items which have been 'pre-approved' by Council</i>								
5 - Allotments Act 1908 S23									
6 - LGA 1972 S215									
7- LGA 1972 S137									

Appendix 2

Bills for Payment									
14th July - 11th August 2026									
Supplier	Description	Cost Code	Minute	Paymer	Power	Net	VAT	Total	Note
DB security	CCTV replacement equipment	General Maintenance	400.12.3	BACS	1	£ 1,165.00	£ 0.00	£ 1,165.00	
GB Sport & Leisure	Play safety works	Play Area	396.8.2	BACS	1	£ 685.00	£ 137.00	£ 822.00	
Libby Boucher	Planting (plants)	Planting areas	396.8.3	BACS	1	£ 122.47	£ 24.49	£ 146.96	
J.A.R.	Play safety works (Sand)	Play area	396.8.2	BACS	1	£ 80.00	£ -	£ 80.00	
J.A.R.	Building of wooden planter	Planting areas	396.8.3	BACS	1	£ 100.00	£ -	£ 100.00	
J.A.R.	Toilets - Cleaning	Public Toilets	400.12.3	BACS	2	£ 490.00	£ 0.00	£ 490.00	
<i>We Dig It SW Ltd</i>	<i>Grounds Maintenance</i>	<i>Grounds Maintenance Contract</i>	<i>400.12.3</i>	<i>BACS</i>	<i>1</i>	<i>£ 312.78</i>	<i>£ 62.56</i>	<i>£ 375.34</i>	
<i>J.A.R.</i>	<i>Environmental Services</i>	<i>Environmental Services Contract</i>	<i>400.12.3</i>	<i>BACS</i>	<i>1</i>	<i>£ 743.00</i>	<i>£ -</i>	<i>£ 743.00</i>	
<i>Unity Trust Bank</i>	<i>Bank Charges</i>	<i>Bank Charges</i>	<i>400.12.3</i>	<i>DD</i>	<i>4</i>	<i>£ 7.00</i>	<i>£ -</i>	<i>£ 7.00</i>	
<i>Lloyds Credit Card</i>	<i>Bank Charges</i>	<i>Bank Charges</i>	<i>400.12.3</i>	<i>DD</i>	<i>1</i>	<i>£ 3.00</i>	<i>£ -</i>	<i>£ 3.00</i>	
<i>Smartest Energy</i>	<i>Electricity Usage - Toilets</i>	<i>Utilities (Energy & Water)</i>	<i>400.12.3</i>	<i>DD</i>	<i>2</i>	<i>£ 17.27</i>	<i>£ 0.86</i>	<i>£ 18.13</i>	
<i>Craig Bolt</i>	<i>Salary</i>	<i>Salary & NI</i>	<i>400.12.3</i>	<i>SO</i>	<i>1</i>	<i>£ 1,491.34</i>	<i>£ -</i>	<i>£ 1,491.34</i>	
<i>Brian Robinson</i>	<i>Parish Council Clock Winding</i>	<i>Church Clock Maintenance</i>	<i>400.12.3</i>	<i>SO</i>	<i>4</i>	<i>£ 30.00</i>	<i>£ -</i>	<i>£ 30.00</i>	
Sub-Total						£ 5,246.86	£ 224.91	£ 5,471.77	
Items Authorised/Actioned for Payment Between Council Meetings									
HMRC	Tax/NI - Employee (3 months)	Income tax/NI	400.12.3	DD	1	£ 1,268.31	£ -	£ 1,268.31	
Sub-Total						£ 1,268.31	£ -	£ 1,268.31	
Total						£ 6,515.17	£ 224.91	£ 6,740.08	
Notes (Powers)									
1 - LGA 1972 S112	D/A - Actions taken under delegated authority (usually on health and safety grounds)								
2 - Public Health Act 1936 S87	A - Combined into one invoice								
3 - LGA 1972 S142	B - Combined into one expense claim								
4 - Parish Councils Act 1957 S2	<i>Items in italics reflect items which have been 'pre-approved' by Council</i>								
5 - Allotments Act 1908 S23									
6 - LGA 1972 S215									
7- LGA 1972 S137									

Appendix 3

4 September 2026 (2026-2027)

Bleadon Parish Council

Prepared by: _____

Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____

Name and Role (RFO/Chair of Finance etc)

Date: _____

A	Bank Reconciliation at 31/08/2026		
	Cash in Hand 01/04/2026		145,928.61
	ADD Receipts 01/04/2026 - 31/08/2026		94,550.78
			240,479.39
	SUBTRACT Payments 01/04/2026 - 31/08/2026		130,905.39
	Cash in Hand 31/08/2026 (per Cash Book)		109,574.00
B	Cash in hand per Bank Statements		
	Petty Cash 31/08/2026	0.00	
	Bleadon Parish Council Current Ac 31/08/2026	9,013.62	
	Bleadon Parish Council Deposit Ac 31/08/2026	101,975.62	
			110,989.24
	Less unrepresented payments		1,415.24
			109,574.00
	Plus unrepresented receipts		
	Adjusted Bank Balance		109,574.00
	A = B Checks out OK		

Report of the Parish Clerk & RFO

14th September 2026

Decision Items

1. Economic Development Support

- 1.1 Councillors considered this item at the July meeting of Council. The draft framework has been amended to reflect matters raised during discussion and is presented at Appendix 1 for further consideration.

Recommendation: That the framework at Appendix 1 be submitted to North Somerset Council for consideration.

2. North Somerset Council Highways – Parish Gangs Proposal

- 2.1 As part of its local devolution proposals, North Somerset Council provided details of two highways related services which Parish and Town Councils might be able to access. One of these related to verge cutting and the other 'Parish Gangs', which comprised of two operatives and associated plant and machinery to undertake locally directed work on the highways. The verge cutting proposal was of no real advantage to the Council but the Parish Gangs proposal was of interest.
- 2.2 The cost per day – based upon a minimum of 6 days of work – was estimated to be in the region of £600 per day. Accordingly, the Council budgeted £3,000 in the current year budget. It has taken North Somerset Council some time to further develop the proposal and the latest indicative cost is closer to £1,000 per day. This is largely because the number of participating Councils has reduced and, as a consequence, the unit rate has increased.
- 2.3 Whilst participation in the Pilot Gangs scheme has some definable advantages, the current funding implications (which may well increase) do not make it financially attractive. It is worth noting that North Somerset Council are not looking to make a profit on the service but do require the costs that they would be charged by contractors to be fully covered. It may, therefore, be that there are alternative approaches to addressing this prerequisite e.g. a guaranteed purchase of additional days or accepting that it would be legitimate for North Somerset Council to charge an 'overhead' to reduce its risk exposure.

Recommendation: That Councillors consider whether there is still sufficient interest to continue with the Parish Gangs scheme and advise the Clerk accordingly.

3. Action Taken Under Delegated Powers

- 3.1 The following actions have been progressed by the Clerk in the preceding month under delegated powers or following approval of a majority of Councillors between meeting cycles.

3.2 Replacement of lights on the Youth Hall

Council previously authorised the replacement of two lights at an estimated cost of £350, following a request from neighbours that the current lighting configuration was problematic - in that light was projected out rather than down. The works have required access to the Youth Hall and the appointment of a contractor familiar with the electrical system within the hall. A local company (Kubixnrg) was subsequently appointed to undertake the works. During discussions, it became apparent that all four lights would need to be replaced. This has resulted in a slight overspend of £70 against the approved budget – with the total cost being £420. The old lights have been recovered and will be sold to try and recover the difference in cost.

3.2 Painting of Jubilee Garden Wall

Council previously authorised these works subject to a spending cap of £200. The works have been commissioned and completed and the invoice (which is yet to be submitted) will be within the spending cap.

3.2 Painting of Car Parking Barrier

Council previously authorised these works some considerable time ago (October 2024) subject to a spending cap of £500. The works have been commissioned and largely completed and the invoice (which is yet to be submitted) will be within the spending cap.

Recommendation: That the actions of the Clerk be endorsed.

4. Parish Pumps – Restoration Works

- 4.1 Council has previously agreed the principle of restoration works in relation to the Parish Pumps and has established a budget of £2,000 in the current financial year in relation to these works. In setting the budget, Council considered the need to ensure the pumps were treated with a high quality protective coating to ensure that the Grade 2 Listed Monuments are properly protected for future generations. The Council did not envisage restoring the pumps to the point where they would function as water pumps.
- 4.2 Discussions have taken place with North Somerset Council's Conservation Team regarding the method and nature of any restoration works. The preferred approach would be to wet blast the metalwork and paint (immediately) with new protective coatings (specialist paints). The pumps are

located close to other properties and the road and wet blasting in situ will avoid large amounts of dust created with traditional shot/grot blasting processes. The process will involve considerable noise during the 'blasting' phase of the works. However, this should only last for a few hours.

- 4.3 Seven companies were asked to quote for the works. Due to the nature of the works and the conditions placed by the Council relating to experience on working on listed buildings/structures, only two companies submitted quotes. One of these companies did not offer a wet blasting solution. However, its quote for dry blasting was comparable with the other quote received. Given the value of works envisaged, the requirement set out in Financial Regulations is that 'the Clerk shall try to obtain 3 estimates {which might include evidence of online prices, or recent prices from regular suppliers.}' As a consequence, the expectations set out in Financial Regulations have been met and the advice to Councillors is that no material advantage would likely accrue from delaying the works and seeking further quotes.
- 4.4 The quote received from Alberny Restorations for a wet blasting solution and painting with an appropriate protective coating is £1,870 (Exc of VAT). This quote is subject to confirmation of the scheme of works being approved by North Somerset's Conservation Team and may be subject to some minor changes as part of this process. As a consequence, it is suggested that some flexibility is provided to the Clerk – in consultation with the Chair of the Open Spaces Working Group – to enable the project to progress within an agreed funding envelope.

Recommendations:

- i) That the Clerk be authorised to commission Alberny Restorations to undertake works to provide a protective coating to the parish pumps, subject to confirmation of the final scheme of works with North Somerset Council.
- ii) In pursuance of the above, that the Clerk, in consultation with the Chair of the Open Spaces Working Group, be authorised to approve modifications to the scheme of works, subject to the final scheme costs not exceeding £2,250.

5. Parish Clock Autowinder

- 5.1 Pursuant to Council's decision at its July meeting, competitive quotes have been sought in respect of a replacement autowinder system.
- 5.2 Five specialist companies were invited to submit formal quotations. Of these, two declined to bid for differing reasons:
- In one instance, the potential bidder felt that they would be unlikely to be able to submit a competitive quote as they did not have a SW regional presence.
 - In the other, the potential bidder indicated that they already had a full order book and would not be in a position to take on additional work.

- 5.3 Two formal quotes have been received – details of which are set out below and in the confidential appendix (Appendix 2). No further information was received from the fifth company.
- 5.4 Ideally, the Council should achieve 3 fixed quotes for a contract value exceeding £3,000 (and below £30,000). However, the wording within Financial Regulations is that the ‘Clerk shall seek’ which is not an absolute requirement that the Council must have 3 fixed quotes in order to be able to make a decision. The nature of the work involved is specialist and there are only a limited number of contractors available. These have been approached and invited to submit quotes. As a consequence, it is the opinion of the Clerk that there would be no benefit to the Council in delaying a decision and seeking further quotes and that Councillors can be satisfied that the expectations set out in Financial Regulations have been met.
- 5.5 A breakdown of the quotes received is set out in the confidential appendix (Appendix 2). It is worth noting that the primary reason the information is presented in a confidential appendix is that the information supplied by contractors is in ‘commercial confidence’. This essentially means that contractors can reasonably expect that their pricing information will not be shared with their competitors.
- 5.6 The two quotes received are from two long established companies, who are arguably the biggest in their fields. Both companies offer similar guarantees and warranties and their pricing is similar. Both companies have also confirmed that their systems would be compliant with the requirements of the Diocesan Advisory Committee in relation to turret/tower clocks.
- 5.7 When seeking formal quotes, the Council requested prices in respect of the following:
- A replacement auto-winder system
 - A refurbishment of the mechanical parts of the clock in addition to the above
 - A pendulum arrest regulator – or similar device – for regulating time accurately and addressing the requirements of British Summer Time.
- 5.8 The quotes received against the three elements above are as follows (all amounts are exclusive of VAT):

Item	Contractor A	Contractor B
Replacement autowinder only	£8,364	£6,730

Autowinder and refurbishment of mechanical parts of clock	£10,880	£9,090
Pendulum arrest regulator only	£1,953	£2,810
Autowinder, refurbishment of mechanical parts and pendulum arrest regulator	£12,833	£11,900

- 5.9 Taken together, Contractor B would be the most competitive quote. This becomes more marked if the pendulum arrest regulator is omitted from the scheme of works and the relative merits of this approach are addressed in the confidential appendix.
- 5.10 Early discussions with representatives of the Parochial Church Council have indicated that - provided the works do not affect the stonework (as the building is Grade 1 listed) and are contained within the current wooden cabinet – then the proposal would be unlikely to require a Faculty Permission. However, this would still need to be formally confirmed once a provisional award of contract is made. This is because any application for a Faculty Permission would require the contractor to be named. A Faculty Permission is a formal process which would take a number of months to complete.
- 5.11 Replacing the autowinder would represent a significant investment. Taking all three elements together, the costs would be in the region of £12,000. The Council has sufficient reserves to meet this requirement and, if the pendulum arrest regulator option were pursued, there would be an annual cost saving of £360 based upon current arrangements. Although the replacement system (and associated works) is a sizeable one off cost, it is probably helpful to consider the costs over the potential lifetime of the autowinder. The existing autowinder is 30 years old. It is unclear when the mechanical clock mechanism was last fully serviced (beyond a standard annual service) but it seems probable that this will not have been undertaken since the current autowinder was installed. If it is assumed that the replacement system will similarly last for 30 years, then the annual amortised cost to the Council would be in the region of £400 per year. Set against a potential saving of £360 per year, the net cost per year would be £40.
- 5.12 Beyond the potential risk relating to a requirement to seek a Faculty Permission, there is also the risk that fully servicing the mechanical clock mechanism may reveal components which are worn and require replacing. Whilst there are no obvious issues e.g. cogs with broken teeth, it would be advisable to assume that the mechanical mechanism (which is more than 125 years old) may require replacement parts. To this end, it is recommended that Councillors set a financial limit and authorise the Clerk, in consultation with the Chairman/Vice-chairman of Council to approve any additional works which become apparent. The Council has previously used similar arrangements which have worked well and avoided delays in the completion of works/projects.

Recommendations:

- i) That a contract award is made to Contractor B in respect of a replacement auto-winder system, full service of the mechanical mechanism and installation of a pendulum arrest regulator.
- ii) That the Clerk, in consultation with the Chairman/Vice-chairman of Council is authorised to approve additional works pursuant with i) above, subject to the additional costs not exceeding £3,000.

6. Allotment Site

6.1 This item is the subject of further report in Appendix 2.

Recommendation: That Councillors consider future arrangements for the allotment site and advise the Clerk accordingly.

Information Items/Correspondence Received

1. Correspondence with Avon & Somerset Constabulary relating to criminal activity and anti-social behaviour.
2. Correspondence and discussions with contractors in relation to toilet and play area works.
3. Correspondence and discussions in relation to the commencement of physical activity sessions using the new outdoor exercise equipment.
4. Correspondence and discussions with North Somerset Council relating to highways issues.
5. Confirmation of use of the Market Cross and play area fencing in connection with Remembrance Day poppy display.

DRAFT

Bleadon Parish Economic Development Fund

Context

The fund – of just over £60,000 – is only available to businesses within the Parish of Bleadon to support business growth of existing businesses and start-ups of new businesses.

The fund is available for 3 years from 1st September 2026, after which any unspent amounts will be allocated at the sole discretion of North Somerset Council's Economy Team and will not necessarily be limited to the Parish of Bleadon. During the interim, Bleadon Parish Council and North Somerset Council's Economy Team have jointly developed the following framework for the allocation of the funds.

It is worth noting that the fund isn't part of any national or regional initiatives and represents a real opportunity for Bleadon based businesses that isn't being replicated elsewhere.

Principles

The fund can be used to support both existing and new businesses physically based within the Parish of Bleadon.

The fund can be used for:

- Purchase of equipment
- Training and skills needs for staff
- Premises improvements
- Investment in technology
- Marketing and promotion linked to 'launch' events

The fund can be used to support activity spanning more than one financial year – particularly in the case of business start-ups. However, the fund is not available to support on-going revenue costs associated with staffing, rent/rates, utility costs etc.

Priorities

As part of the evaluation process, Bleadon Parish Council will be invited to make a recommendation on any applications received. In order to help guide potential applicants, the Parish Council would like to see applications which reflect the following:

- Proposals which seek to preserve rural life and skills

- Proposals which recognize and build upon the intrinsic natural beauty of the Parish

Applications which do not address these aspects should also be submitted as the Parish Council would not wish to limit or place barriers on creative ideas or proposals.

Types of Business Supported

The fund will support business and company structures of all types, including sole traders.

Application Process

In the first instance, expressions of interest can be sent to parishclerk@bleadonparishcouncil.co.uk.

There is no set format for the submission of expressions of interest but please ensure the following basic information is provided:

- Contact details
- The nature of the funding request, the amount of funding sought and how the funding will be used
- Some details about the business e.g. how long it has been trading, or the anticipated timescale for launching a new business
- How the proposal meets Bleadon Parish Council's priorities (applications which do not meet the priorities will still be considered)

The information provided will then be shared with North Somerset Council's Economic Development Team, who will assess the application in more detail. As part of the evaluation process, the Team will explore whether other funding initiatives might be better suited to meet the need identified in any applications received. The assessment is expected to be an iterative process which will take place over a 4-6 week period. As part of this process, applicants may be asked to provide supporting information to confirm the legal status of the business and the nature of its trading activity.

As part of the assessment process, Bleadon Parish Council will be invited to submit its views and comments.

Applicants will be notified by North Somerset Council's Economic Development Team as to the success or otherwise of their application. For successful applications, the confirmation of award will also set out any specific monitoring requirements and information regarding how payment will be made. This will also include details relating to the pay back of any award of funding in the event of non-performance or change in circumstance.